

# Advanced Acquisition Strategy (**PROC 1006**) - **NAD**

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## Scope

This process **addresses forward planning to assure that appropriate contracting tools and resources are available to execute customer missions within the framework of small business and other socioeconomic program goals.**

## Policy

*EFARS 7-1*[<http://www.hq.usace.army.mil/cepr/efars/part07.pdf>]

*ER 5-1-11*[<http://www.usace.army.mil/inet/usace-docs/eng-regs/er5-1-11/entire.pdf>]

## Responsibility

The Chief of Contracting Division is responsible for:

- Establishing an Advanced Acquisition Plan, **which includes, at a minimum input from the DPM, Deputy for Small Business, Office of Counsel, and the Chief of Contracting**

**The DPM is responsible for:**

- **Identifying workload expectations and contract needs through consultation with Resource Providers and PMs.**

**The Deputy for Small Business is responsible for:**

- **Identifying small business goals and objectives.**

## Distribution

Chief of Contracting Division\*

Commander\*

Contracting Division\*

Project Manager (PM)\*

**Deputy, Small Business**

**Office of Counsel**

**DPM**

**Resource Providers**

**Recommend removal from all processes and references.**

## System References

PMP Development[PROC1012]

PMP/PgMP Content[REF1018].

Project Delivery Acquisition Strategy[PROC1020]

Project Execution and Control[PROC1017]

Regional Advanced Acquisition Strategy[PROC1025]

## Activity Preface

Acquisition planning is the strategy by which the procurement decisions are coordinated and integrated to manage the execution of projects using data from P2 entered during the Project Delivery Acquisition Strategy[PROC1020]. This review will provide a flexible and effective look at contract needs, such as **contract** types, methods **of soliciting and or acquisition method**, capacity, customer preferences, **customer risk sharing, Federal Acquisition Regulation review of priority for small business set-aside and small business preference programs, early market surveys of industry sources and commercial practices, to include the availability** of small business firms **for exclusive small business competition and sole source negotiation..** At the end of this process, if you have an approved PMP, you will go to Project Execution and Control[PROC1017]; if not, you will return to PMP Development[PROC1012].

## Contracting Division

1. **Implement** Advanced Acquisition Planning **Process**
- 2.

## Contracting Division, Project Manager (PM), **DPM**

4. Verify Advanced Acquisition Plan (AAP).

The Advanced Acquisition Plan (AAP) will periodically be revised as program or project changes become known (e.g., project design is deferred to an outyear or cancelled, current working estimate (CWE) becomes critical vs. programmed amount (PA), project is not authorized or funded for construction, etc.)

5. Utilize AAP reports from P2 to evaluate projects' conformity with SBA 8(a), Hub Zone Set-Aside, **and** set-aside **for exclusive** small business **participation..**

**If change in recommended project acquisition strategy, goto task #7. Otherwise, goto task #6.**

6. Prepare & forward project report for CFY, BY, & BY+1 to appropriate Commander and RMB.

Refer to Regional Advanced Acquisition Strategy[PROC1025].

**Goto task #1.**

### **Project Manager (PM)**

7. Inform customer of recommended acquisition actions.
8. Solicit comments from customer.

The customer should be involved from the beginning as a member of the PDT.

9. Resolve any customer concerns, **or elevate as appropriate.**

### **Chief of Contracting Division**

13. Document and approve changes to **advanced** acquisition **plan**
14. **Coordinate all acquisition changes with PDT as necessary.**

**End of activity.**

**Goto Project Execution and Control[PROC1017].**

16. Refer to PMP Development.

**end of activity.**

**Goto PMP Development[PROC1012].**

**End of activity.**

